

**Application Form**

**Requirements**

Applicants for admission to the register of Chartered Mathematics Teacher must be a member of at least one of the organisations listed below and meet the requirements in Pedagogy, Mathematics, Experience and Continuing Professional Development as outlined below. Applicants are also required to nominate two referees. Ideally, one referee should be their Head of Department or Headteacher/College Principal.

**How to Apply**

Applications must be made using this form which must be **signed**. The signature constitutes a contract to abide by the rules of the Institute. Application and any additional information should be shown to the nominated referees who must sign below to confirm their support of the application; the signature is taken to mean that in the referees’ opinion the applicant meets the requirements for the designation.

Applications should be submitted to your chosen organisation, with the appropriate supporting documents and fees, either via email or post. Contact your chosen organisation to arrange payment of the £40.00\* application fee.

*\*please note this is a one off, non-refundable administration fee.*

**Code of Conduct**

Chartered Mathematicians must adhere to the Institute’s Code of Professional Conduct for Chartered Mathematics Teachers. Details can be found at:

<https://cmathteach.org.uk/code-of-conduct/>

**Organisations**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
| Association of Teachers of Mathematics | Institute of Mathematics and its Applications | Mathematical Association | National Association for Numeracy and Mathematics In Colleges |

|  |  |  |  |
| --- | --- | --- | --- |
| admin@atm.org.uk | CMathTeach@ima.org.uk | office@m-a.org.uk | admin@nanamic.org.uk |

The data you provide will be stored electronically and used only for Institute purposes.

# PERSONAL DETAILS:

Title: Choose an item. Other (add here) Surname/Family Name: Click or tap here to enter text.

First Name: Click or tap here to enter text. Middle Name(s): Click or tap here to enter text.

## Declaration

I confirm that the details provided in my application are correct. I apply for the designation of Chartered Mathematics Teacher. I understand that if I wish to withdraw from the designation I must notify my organisation in writing, after payment of any arrears due from me.

I agree that, if admitted to the Chartered Mathematics Teacher Register, I will be bound by the prevailing approved Code of Professional Conduct for Chartered Mathematics Teachers. I agree to maintain and develop my professional skills and competences through a regular programme of **Continuing Professional Development**.

I am applying through: Choose an Organisation Membership No. Click or tap here to enter text.

**Signed** and Date:

*Either insert electronic signature or print form and sign*

**Optional Details:**

Gender: Choose an item. DoB: Click or tap to enter a date. Nationality: Click or tap here to enter text.

**CONTACT DETAILS:** Please state preferred mailing address **Choose an item.**

Main Email: Click or tap here to enter text.

Alternative Email: Click or tap here to enter text.

Mobile: Click or tap here to enter text.

**Home Address:** Click or tap here to enter text.

Town: Click or tap here to enter text.

County/State: Click or tap here to enter text.

Post Code/ Zip: Click or tap here to enter text. Country: Click or tap here to enter text.

**Work Name:** Click or tap here to enter text.

Address: Click or tap here to enter text.

Town: Click or tap here to enter text.

County/State: Click or tap here to enter text.

Post Code/ Zip: Click or tap here to enter text. Country: Click or tap here to enter text.

**QUALIFICATIONS** (Post GCE A Level equivalent)**:** Applications should be accompanied by **transcripts**.

Applicants must have a Master-Level qualification in pedagogy/education, or equivalent, and must have an honours level qualification in which there is a minimum of 50% of the course in mathematics, or equivalent.

[Equivalent Master Level Route](#_EQUIVALENT_PEDAGOGICAL_COMPETENCES) and/or [Equivalent Mathematical 50% Route](#_EQUIVALENT_MATHEMATICS_COMPETENCES)

*Note: It is recognised that there are many excellent mathematics teachers worthy of the Chartered Mathematics Teacher designation who may have not obtained formal Masters Level education in pedagogy and/or whose first degree is not in mathematics; such applicants should also complete the ‘Equivalent route Pedagogical Competences Section’ and/or the ‘Equivalent route Mathematical Competences Section’ at the end of this form.*

## Completed Studies

University/College: Click or tap here to enter text.

Qualification: Choose an item. Other (add here)

Main Subject(s): Click or tap here to enter text.

Class or Distinction: Click or tap here to enter text. Date of award: Click or tap here to enter text.

University/College: Click or tap here to enter text.

Qualification: Choose an item. Other (add here)

Main Subject(s): Click or tap here to enter text.

Class or Distinction: Click or tap here to enter text. Date of award: Click or tap here to enter text.

University/College: Click or tap here to enter text.

Qualification: Choose an item. Other (add here)

Main Subject(s): Click or tap here to enter text.

Class or Distinction: Click or tap here to enter text. Date of award: Click or tap here to enter text.

**Current Studies or further Completed studies** (if applicable)**:**

University/College: Click or tap here to enter text.

Qualification: Choose an item. Other (add here)

Main Subject(s): Click or tap here to enter text.

Probable month and year of completion: Click or tap to enter a date. (if applicable)

**For Completed studies**

Class or Distinction: Click or tap here to enter text. (if applicable)

Date of award: Click or tap to enter a date. (if applicable)

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DfE / Institute for Learning Number (if applicable): Click or tap here to enter text.

Date of award of Qualified Teacher Status (if applicable): Click or tap here to enter text.

Date of award of Qualified Teacher Learning and Skills status (if applicable): Click or tap here to enter text.

# REFEREES

*Note: Applications require two referees. Ideally, one referee should be your Head of Department or Headteacher / College Principal.*

Application forms and any additional information should be shown to two referees who must sign below to confirm their support of the application; the signature is taken to mean that in the referees’ opinion the applicant meets the requirements for the designation.

All referees will receive a request for a comprehensive reference that will be forwarded to the Chartered Mathematics Teacher Registration Authority for consideration. To expedite the process we would prefer to request and receive references electronically.

The referees must be people who can confirm that the information on the application form is correct and who can comment on the extent to which the requirements for the Chartered Mathematics Teacher designation have been met.

**Referee One**:

Referee Name: Click or tap here to enter text.

Referee Email: Click or tap here to enter text.

Business details: Click or tap here to enter text.

i.e. Company/Institute name, Department and Position held

Relationship to applicant: Click or tap here to enter text.

Organisation Membership: Choose an Organisation Membership Number (if any): Click or tap here to enter text.

Other professional qualification (if any): Click or tap here to enter text.

**Signed** and Date:

*Either insert electronic signature or print form and sign*

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**Referee Two**:

Referee Name: Click or tap here to enter text.

Referee Email: Click or tap here to enter text.

Business details: Click or tap here to enter text.

i.e. Company/Institute name, Department and Position held

Relationship to applicant: Click or tap here to enter text.

Organisation Membership: Choose an Organisation Membership Number (if any): Click or tap here to enter text.

Other professional qualification (if any): Click or tap here to enter text.

**Signed** and Date:

*Either insert electronic signature or print form and sign*

# DATA PROTECTION

Your data will be held on a Chartered Mathematics Teacher register by the IMA, data will be transferred from your organisation to the IMA to maintain the register. Your organisation or the IMA may contact you from time to time.

Chartered Mathematics Teachers have the right of access to the personal data held on them.

**PROFESSIONAL RECORD -** The Following pages will be supplied to the Registration Authority.

**Name:** Click or tap here to enter text.

## Professional Experience

Please provide a list of your current and past employment. This should include the start and, if applicable, finish dates, the position held (job title), the department/section/division, College/School and list of duties and responsibilities.

|  |  |
| --- | --- |
| Start and Finish Dates | Job Title, Department, College/School and Duties and ResponsibilitiesPlease list the duties and responsibilities of role (e.g. management or budgetary responsibilities)\* |
|  |  |
|  |  |

Note: This is a free field, rows and formatting can be added/amended as required.

\*Please note only a list of duties etc is required here, full details of how the criteria are met are expected to be entered onto the Competences Section and, if applicable, the Equivalent Pedagogical Competence Section and/or Equivalent Mathematical Competence Section.

**Other Professional Activities**

e.g. membership of committees, mentoring, list of publications

Click or tap here to enter text.

**Continuing Professional Development**

Applicants must make a commitment to a regular programme of CPD throughout their career. Applicants would be expected to demonstrate work beyond their own classrooms, and to conduct themselves at all times in a professional manner. Applicants who submit a CPD record for a recent period (last 12 months) will be considered favourably. A sample CPD form can be found on the website:

<https://cmathteach.org.uk/continuing-professional-development/>

# COMPETENCES

## Pedagogy

Applicant must have Masters-level qualification in pedagogy/education, or equivalent. For equivalent route see below.

**An applicant should:.**

**1** have an extensive knowledge and understanding of how to use and adapt a range of teaching, learning and behaviour management strategies, including how to personalise learning to provide opportunities for all learners to achieve their potential.

**Supporting Statement:**

Click or tap here to enter text.

**2** have an extensive knowledge and well-informed understanding of the assessment requirements and arrangements for mathematics, including those related to public examinations and qualifications.

**Supporting Statement:**

Click or tap here to enter text.

**3** have up-to-date knowledge and understanding of the different types of qualifications and specifications and their suitability for meeting learners’ needs.

**Supporting Statement:**

Click or tap here to enter text.

**4** be flexible, creative and adept at designing learning sequences within lessons and across lessons that are effective and consistently well matched to learning objectives and the needs of learners and which integrate recent developments, including those relating to mathematical knowledge.

**Supporting Statement:**

Click or tap here to enter text.

**5** have teaching skills which lead to learners achieving well relative to their prior attainment, making progress as good as, or better than, similar learners nationally.

**Supporting Statement:**

Click or tap here to enter text.

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## Mathematics

**An applicant should:.**

**6** have a well-developed knowledge and understanding of mathematics and related pedagogy including how learning progresses within them.

**Supporting Statement:**

Click or tap here to enter text.

**7** have an extensive knowledge of the benefits of mathematics to many career choices.

**Supporting Statement:**

Click or tap here to enter text.

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## Experience

Applicants must have at least four years experience of teaching mathematics following Qualified Teacher Status, Qualified Teacher Learning and Skills status or equivalent, of which at least two are at an appropriate level of responsibility.

**An applicant should:**

**8** contribute significantly, where appropriate, to implementing workplace policies and practice to enhance mathematics education and to promote collective responsibility for their implementation.

**Supporting Statement:**

Click or tap here to enter text.

**9** promote collaboration within and beyond their workplace and work effectively as a team member.

**Supporting Statement:**

Click or tap here to enter text.

**10** contribute to the professional development of colleagues through coaching and mentoring, demonstrating effective practice, and providing advice and feedback.

**Supporting Statement:**

Click or tap here to enter text.

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**Addition information**

Click or tap here to enter text.



**Equivalent Routes**

The following sections are only to be completed if applying via the “or equivalent” route. If you have not obtained formal Masters Level education in pedagogy and/or whose first degree is not in mathematics; you should also complete the ‘Equivalent Pedagogical Competences Section’ and/or the ‘Equivalent Mathematical Competences Section’.

# EQUIVALENT PEDAGOGICAL COMPETENCES

It is recognised that there are many excellent mathematics teachers worthy of the Chartered Mathematics Teacher designation who do not hold an M-Level qualification in Pedagogy. To help such teachers, demonstration of the following competences may allow exemption from this requirement.

**Note:** In each of the sections below you should give **at least one** example of how you have met the competence through your engagement and involvement with, and experience of, pedagogy.

**To demonstrate Masters Level pedagogy an applicant should have:**

**P1** a systematic understanding of pedagogy, and a critical awareness of current pedagogical issues, many of which are at, or informed by, the forefront of academic study.

**Supporting Statement:**

Click or tap here to enter text.

**P2** originality in their application of pedagogical knowledge, together with a practical understanding of how established techniques of research and enquiry are used to create and interpret knowledge in pedagogy.

**Supporting Statement:**

Click or tap here to enter text.

**P3** conceptual understanding of pedagogy that enables them:

* to evaluate critically both current research and advanced scholarship in pedagogy,
* to evaluate methodologies and develop critiques of them and, where appropriate, to propose new hypotheses, and
* to communicate their conclusions clearly to a wider audience.

**Supporting Statement:**

Click or tap here to enter text.

**To demonstrate Masters Level pedagogy an applicant should be able to:**

**P4** demonstrate self-direction and originality in tackling and solving pedagogical problems, and act autonomously in planning and implementing tasks at a professional level.

**Supporting Statement:**

Click or tap here to enter text.

**Addition information**

(e.g. mentoring colleagues)

**Supporting Statement:**

Click or tap here to enter text.

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# EQUIVALENT MATHEMATICS COMPETENCES

It is recognised that there are many excellent mathematics teachers worthy of the Chartered Mathematics Teacher designation whose first degree is not in mathematics. To help such teachers, demonstration of the following competences may allow exemption from the requirement of an honours degree in which there is a minimum of 50% of the course in mathematics.

**Note:** In each of the sections below you should give **at least one** example of how you have met the competence through your engagement and involvement with, and experience of, mathematics.

**To demonstrate degree level mathematics an applicant should have:**

**M1** a knowledge of mathematics as a subject with deep intrinsic interest as well as important applications in many fields.

**Supporting Statement:**

Click or tap here to enter text.

**M2** an appropriate understanding of links between topics within mathematics.

**Supporting Statement:**

Click or tap here to enter text.

**M3** a knowledge of the relevance and application of a wide range of aspects of mathematics to other subjects in the curriculum.

**Supporting Statement:**

Click or tap here to enter text.

**M4** a knowledge of the nature of the difficulties that students at all levels experience when learning mathematics.

**Supporting Statement:**

Click or tap here to enter text.

**Addition information**

(e.g. describe your personal engagement with mathematics)

**Supporting Statement:**

Click or tap here to enter text.